Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**BAPUJI EDUCATIONAL ASSOCIATION'S A. R. G. COLLEGE OF ARTS AND COMMERCE**
Name of the head of the Institution	**K B KUBERAPPA**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08191221210**
Mobile no.	**9448812766**
Registered Email	**bead_argcdvg@yahoo.co.uk**
Alternate Email	**anitha2ss@yahoo.com**
Address	**PJ Extension, Behind Bapuji Dental College, Davangere - 577004**
City/Town	**Davangere**
State/UT	**Karnataka**
Pincode	**577004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Anitha kumari J**
Phone no/Alternate Phone no.	**08192221210**
Mobile no.	**9886273659**
Registered Email	**anitha2ss@yahoo.com**
Alternate Email	**bead_argcdvg@yahoo.co.uk**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.beaargcdvg.org/aqar/AQAR%202015-16%20(Old)%20.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.beaargcdvg.org/arone/academic%20calendar%202016-17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**73**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**B**	**2.25**	**2011**	**08-Jan-2011**	**07-Jan-2016**
3	**B+**	**2.63**	**2017**	**28-Mar-2017**	**27-Mar-2022**

6. Date of Establishment of IQAC	**01-Jul-2003**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Data submission to AISHE	18-Mar-2017 1	1
Participation in NIRF	16-Nov-2016 1	1
IQAC Meeting held twice in each semester	27-Jul-2016 1	16
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Organising Orientation programme for first year students. ? Encouraging teaching and non teaching faculty to attend academic and administrative oriented programmes. ? Conducting academic and co curricular programmes for students. ? Suggested the faculty members to prepare students, alumni and parents for effective interaction with NAAC peer team members. ? Suggested the non teaching staff of the college to get prepared for the good presentation of the administrative and financial matters of the college before the NAAC peer team members.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
5. Organise Career oriented programmes for outgoing students.	Guest lectures on career guidance and Job Mela was conducted.
4. Meeting with various stake holders.	Taken feedback for constructive improvements.
3. Supervision of the functions of various committees in view of NAAC visit.	It was found that all committees have come up with creative working skills as per NAAC guidelines.
2. Organise orientation programme for freshers.	An overall picture of our college and academic achievement of the previous students was brought to their notice to create good academic environment.
1. Measures to be taken for the improvement of admissions.	Conducted meeting with outgoing students and staff members to make effective canvass and visit the neighbouring colleges.

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body, Bapuji Educational Association	14-Aug-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**27-Feb-2017**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**18-Mar-2017**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	? Major decisions are taken by the College Governing Body in the General

Body meeting of the association after going through the requirements, recommendations and implementations forwarded by the principal and the staff. ? Minor decisions are taken at the principal's level in discussion with the staff and the office member. ? Prior approval of the management will be obtained for the procurement of any materials amounting worth more than Rs. 5,000 and government funds if any, are to be utilised as per the direction of the Regional Joint Director of Collegiate Education, Shimoga.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum designed by the BOS of the university for each courses will be effectively implemented by allotting each subject to the faculty members after a detailed discussion in the beginning of the academic year. In accordance with the curriculum and academic year calendar of the university a separate time table in the college will be prepared keeping in view the interest of the students. As per this time table faculty members are advised to conduct their respective academic activities so as to reach the students effectively well on time. In addition to this, faculty members and students are suggested to make use of the library and reference section in order to supplement their studies. Teachers use their own skill to suit the mentality of the students to deliver their lectures by using teaching aids like newspapers, magazines, maps, ICT equipments along with the traditional method of using chalk and black board. Class seminars and general seminars are organised for all the courses. Skill development activities , assignments, group discussion and internal tests are conducted as part of the university and college time table.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BA	UG	01/07/2016
BCom	UG	01/07/2016
MCom	PG	01/08/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	PG	24
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from students, teachers, Alumni and parents are obtained in a separate proforma prepared by the IQAC keeping in view the guidelines of the previous NAAC guidelines. After making an analysis of the feedback, major opinions from all stake holders are considered for the improvement of the system.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	PG	30	19	19
BCom	UG	180	88	55
BA	UG	180	41	21
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	263	43	8	2	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	5	5	2	2	2
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Students mentoring system is functioning in the institution. Each staff member has been given in charge of one class. It is the responsibility of the mentors to take care of the students' needs like library books, magazines, academic progress of slow learners, monitoring the attendance, motivate them to involve in all kinds of college activities, insist them to follow rules and regulations, insist the students to establish cordial relationship with ministerial staff and the maintenance of the infrastructure of the college. If there are any grievances, they are to be sorted out in consultation with student welfare officer and the principal.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
306	10	1:31

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	5	26	Nill	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Nill	NIL
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination
MCom	MCom.2	Semester	15/06/2017	25/08/2017
BCom	B.Com.3	Semester	19/06/2017	18/07/2017
BA	BA.3	Semester	21/06/2017	24/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

> **Internals for all courses as per university time table are conducted and evaluated. Slower learners are instructed to improve in the subsequent tests and examinations. Students who are in NSS, NCC and sports activities are given third test in case if they were absent due to the activities of the respective units.**

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

> **Academic calendar of events issued by the university is followed in all semester examinations. Besides, we prepare a separate time table for conducting internals keeping in view the guidelines of the university.**

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

> http://www.beaargcdvg.org/arone/learning%20out%20come%202016-17.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MCOM2	MCom	PG	24	24	100
BCOM3	BCom	UG	88	45	51
BA3	BA	UG	26	24	92
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

> Student satisfaction survey for the academic year 2016-17 was not conducted with a separate format as it was not applicable http://www.beaargcdvg.org/arone/2.7.1%20Criterion%20-%201%202016-17.xlsx for the relevant academic year

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0

Minor Projects	0	NIL	0	0
Interdiscipli nary Projects	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
International Projects	0	NIL	0	0
Any Other (Specify)	0	NIL	0	0
Total	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nill	0
International	NIL	Nill	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2016	0	NIL	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2016	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	6	Nill	1
Presented papers	Nill	5	Nill	Nill
Resource persons	Nill	Nill	Nill	12

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Birth Anniversary of Subhas Chandra Bose	NSS, NCC, Youth Red Cross	4	150

Birth Anniversary of Swamy Vivekananda	Ramakrishna Mission	4	120
National Voters Day	District Administration and City Corporation	4	60
Fire Disaster Management- Demonstration	District Fire Brigade, Davangere	4	130
BLC at Mysore	NCC Directorate, New Delhi	1	2
TSC at Bagalkot	NCC Directorate, New Delhi	1	3
Pre RD ATC at Kondajji	NCC Directorate, KAR/GOA	1	18
Inter Bn RD CATC at Kondajji	NCC Directorate, KAR/GOA	1	3
NIC at Guntoor (AP)	NCC Directorate, New Delhi	1	1
[View File]()			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
[View File]()			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat and Sanitation	NCC, NSS Red Cross unit	Cleaning of campus	4	120
HIV/AIDS awareness	District Hospital Red cross unit	Special lecture	4	150
Plantation	NSS Red Cross	Plantation in the campus	4	100
All National Festival	NSS, NCC, Red Cross, Red Ribbon	Shramadhan by NSS, Group level, National level camps by NCC directorate.	3	110
[View File]()				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0

[View File]

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0

[View File]

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

[View File]

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Vis lib	Partially	2007	2015

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	10530	541910	12	530	10542	542440
Reference Books	28634	2141852	135	21879	28769	2163731
Journals	11	7595	Nill	Nill	11	7595
CD & Video	275	Nill	Nill	Nill	275	Nill
Others(specify)	7735	373947	Nill	Nill	7735	373947

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	43	30	10	0	0	6	3	100	4
Added	0	0	0	0	0	0	0	0	0
Total	43	30	10	0	0	6	3	100	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
114312	69741	98800	462800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Every year in the IQAC meetings discussion will be held on the required infrastructure and guest faculty to run the class effectively and smoothly. The resolution taken in this regards would be brought to the notice of the management with the request to fulfil or for permission to obtain/procure/ take necessary things, appointment of guest faculty required to facilitate effective teaching and learning Computer systems and UPS maintenance AMC has been given to Rachana Power Com with the permission of the management. Students can borrow 2 books at a stretch on routine basis. Since reference books are more in number students borrow 5-10 books within a month by depositing their ID card. Both indoor and outdoor games are encouraged by providing necessary sports articles with spacious room and ground in the guidance of the physical director.

http://www.beaargcdvg.org/arone/procedure%20&%20policies%20letter(1).pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Vidyasiri, SC/ST, Sanchihonnamma, PWD, Vasavi Charity	260	528002
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
State Level Job Fair 2017	19/01/2017	100	Edubridge Pvt Ltd, Shimoga
Yoga Meditation	21/06/2016	30	33 Kar Bn NCC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Nil	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	Nill	0	0	Nil	Nil

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SLET	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teachers Day Celebration	College	100
National Festivels	College	50
Debate	College	12
Pick Speak	College	20
Essay	College	19
Rangoli	College	18
Singing	College	25
Basket Ball	Inter University	1
Cricket	Inter University	2
Chess	Inter University	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

2016	Nil	National	Nill	Nill	Nill	Nill
2016	Nil	International	Nill	Nill	Nill	Nill
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Four student representatives are selected for IQAC based on their academic performance and their involvements. Two student representatives from each course are selected in the beginning of the academic year to make them involve in all academic and extracurricular activities under the guidance of the cultural Secretary represented by the faculty member and the principal of the college. Their role is to play as a link between the students of the college and the cultural club of the college. Following are the routine activities that are conducted in the academic year in order to support their academic activities. • Inaugural Function of various units of the college. • Participation in intercollegiate programmes as representatives of our college. • Celebration of all National festivals and State level programmes. • Cultural and sports activities conducted as part of college Annual day Celebration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

our institution has a registered Alumni Association. The Registration number of the association is DR/DVG/SOR/281/2016-17 dated 31st August 2016.

5.4.2 – No. of enrolled Alumni:

26

5.4.3 – Alumni contribution during the year (in Rupees) :

2600

5.4.4 – Meetings/activities organized by Alumni Association :

One meeting at the beginning of the academic year. Activities:- 1.Enrolling of outgoing students while receiving Transfer certificate as members of alumni association with a nominal fee of Rs. 100 per student. 2. Involvement in all college activities. 3. Financial assistance in kind in form of providing refreshment to the students during certain college programmes.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Formation of various committees such as Administrative and Admission committee, Academic and Examination Committee, Students welfare and grievances redressal committee, Placement and students career guidance cell, Library and information services committee, Anti ragging and women harassment cell, Cultural and Sports committee and Alumni Committee. All the staff and office staff function as members with the principal of the college as the president of all the committees. • IQAC is functioning in the institution since 2003.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum is designed by the BOS of the university for each course will be effectively implemented by allotting each subject to the faculty members after a detailed discussion in the beginning of the academic year. In accordance with the curriculum and academic year calendar of the university a separate time table in the college will be prepared keeping in view the interest of the students. As per this time table faculty members are advised to conduct their respective academic activities so as to reach the students effectively well on time.
Teaching and Learning	? The various methods such as lecture method, interactive method, project based learning, computer assistance learning, experiential learning, seminars, review of previous year question papers, assignments and others are being followed for teaching and learning in the interest of the students and for their better performance in the examination.
Examination and Evaluation	Examinations are conducted as per university time table and norms. The same thing holds good for evaluation work also. However, all faculty members actively participate in question paper setting, invigilation work, office work, observer work and valuation of answer scripts work as initiated by the university compulsorily.
Research and Development	The institution has planned to upgrade academic infrastructural facilities by subscribing for more journals in the field of research and library facilities.
Library, ICT and Physical Infrastructure / Instrumentation	A separate library committee is established in order to direct the optimum utilisation of library sources for the academic improvement of the faculty and the students. Funds available are allocated in proportion to the core subjects and books are procured as recommended by the faculty members. Separate reference section and reading room are provided. 2 class rooms are equipped with smart board and projector for audio visual learning and power point presentation. Fully

	ventilated and spacious class rooms are maintained. Two computer labs are set up.
Human Resource Management	Confidential report, Students feedback and the performance of students in the tests and examinations are the mechanisms that are being used for assessing the performance of the faculty. There is no other mechanism to assess the faculty and staff performance by other staff.
Industry Interaction / Collaboration	There is a plan to establish oral MOU with the local industrialists and business entrepreneurs to provide internship/ on the job training programme during vacation period and ultimately to provide job opportunities to the students who successfully completed the above said programmes.
Admission of Students	Direct admission and registration of admission in the university. Payment of fees in form of cash as per university and Government norms. Strict observance of rules and regulations of government for reserved categories.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	All official correspondence is through email
Finance and Accounts	E banking system for money transfers and payments. All the accounts of the college are maintained through Tally.
Examination	Not adopted as examination procedure was followed as per the university guidelines.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	Nil	Nil	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	teaching staff	non-teaching staff				
2016	Nil	Nil	Nill	Nill	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	Nill	Nill	0

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	4	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
SGI (Permanent) PF ESI (Full/Temporary)	SGI (Permanent) PF ESI (Full/Temporary)	Medical Check-up for all the students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Internal Financial Audit is done by Shanthappa Co, Chartered Accountant, Davangere, every year. All the records related to the receipts and expenditure are verified and approved by the CA. In case of need, suggestions are taken. External Financial Audit is conducted by the Regional Joint Director, Shivamogga.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	RJD Shivamogga	Yes	BEA Management
Administrative	Yes	RJD Shivamogga	Yes	BEA Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Parent-Teacher Association. However, Parents-Staff Meetings are regularly conducted.

6.5.3 – Development programmes for support staff (at least three)

Not Conducted

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Steps taken to increase the strength of the students. 2. Recruitment for full time temporary faculty based on workload. 3. Participation of faculty members in faculty development programmes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Training Programme	27/07/2016	03/10/2016	16/10/2016	60

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Braille Software/facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	No	Nill

Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nill	Nill	Nill	Nill	Nil	Nill	Nill

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Datti Upanyasa-Sarana Sahitya Parishat	Nil	Nil	80

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Plantation of trees on the campus. • Use of organic manures for plants prepared in our college compost pit. • Maintenance of dustbins in each class room. • Use of CFL bulbs. • Use of dustless chalk in the class room. • Awareness programme on significance of protection of the environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices in our college for the year 2016-17: A. Morning Prayer B. Speaking Tree

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.beaargcdvg.org/arone/Best%20practice-converted.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The priority of the institution in 2016-17 was to go for a better grading than the previous one by preparing thoroughly to welcome the NAAC peer team in February in 2017. Keeping in view this vision several meetings of the various committees were held. Separate teaching, non-teaching, Group D staff were suggested to keep the records of all the previous five years criteria wise

intact for better presentation during the interaction. It was suggested to prepare power point presentation of all the departments and the supporting systems like NSS, NCC, Sports, Youth Red Cross and cultural units. Alumni, parents, students meetings were held to offer proper guidance for better interaction with the peer team. Meeting with the principal, management and the college governing body to offer them necessary inputs for a clear interaction with the team. A separate team was set up under the leadership of the NAAC Steering committee coordinators to look after the team members during their arrival, stay and departure by keeping regular contact with them about their reservations etc.

Provide the weblink of the institution
https://www.beaargcdvg.org

8.Future Plans of Actions for Next Academic Year

Future Plans of our college for the next academic year are as follows: • Review of the Peer committee recommendations. • Conduct orientation programme for first year students of all programme. • Celebrate all national festivals to instil patriotic fervour among students. • Celebrate the festivals which uphold the cultural and traditional values of our society. • Organise special guest lecture to prepare students to grab placement opportunities. • Guide and encourage students to take part in academic and non academic activities. • Encourage faculty members to participate and present more number of papers in all kinds of academic activities which involves research capacity and publish articles in UGC referred Journals. • Enhancing academic excellence. • Programmes to make our students self-reliant and self-respected.